MINUTES OF JULY P&F MEETING
Held on 18th July, 2012

MEETING OPENED: 7.03pm

ATTENDEES: __________________________________________________________

APOLOGIES: _________________________________________________________

The minutes of the June meeting were distributed, and those present were asked to review them. The Minutes were accepted as being true and correct.

Moved: __________
Seconded: __________

INCOMING CORRESPONDENCE:
• Fund-raising letter from Skate-away Roller Rink
• Fund-raising letter from Trenchsafe with a product for Father’s Day.
• TSXPO letter regarding the tertiary studies expo at the RNA showgrounds this weekend.
• Silver Rose Photography school packs prices.
• Letter from L J Apparel Uniform Manufacturer and Supplier.

OUTGOING CORRESPONDENCE:
• Nil

PRESIDENTS REPORT:
Presented by Donna Wyers (see attached report)

PRINCIPALS REPORT:
Presented by Sam Puglisi (see attached report)

• Sam gave us an overview of events since our last meeting, Br Ralph (Marist Brother) started last week.
• Education brief being collated ready to send to BCE.
• Student Behaviour Support Policy has officially been drafted.
TREASURERS REPORT:
Presented by Tracy Harper (see attached report)
- Current balance above original projected figures.
- Looking at having EFTPOS at the uniform shop. Costs could be offset by the interest paid in the new higher interest account.
- Laura and Tracy discussed the payment system for Care and Concern funds to be paid by cheque direct from Tracy to Laura as needed.

Tracy expanded on the report that was circulated.

Moved: - ____________
Seconded: - __________

UNIFORM SHOP CONVENOR’S REPORT:
Presented by Morel O’Leary
- Still waiting on pricing for the new shirts. Stock order has just gone in for approx $6000.
- Morel also agrees that an EFTPOS machine in the uniform shop would be far more efficient than sending parents up to the office to make payment.

GRANTS OFFICERS REPORT:
Presented by Kelli Sullivan
- Lots of suggestions and requests were received from staff for Grant Applications.
- An Authority Letter is required from Sam for some businesses to be able to give a donation and it will then be tax deductible or for workmen to give of their time.
- Safety programs have a few grants available if we have any need for that area please let Kelli know.
- Other applications have been put on the list and progressing.
- Kelli completed the Council Grants Application Course.

GENERAL BUSINESS:

- Anniversary Dinner update – Plans are on track, 150+ have booked and paid.
- Donna Greaves has kindly donated some Royal Doulton wine glasses and Ladies wallets for the Anniversary dinner prize pool.
MT. MARIA PARENTS AND FRIENDS ASSOCIATION

• Care and Concern group idea has been discussed further and been suggested that a network be established depending on the need. Lists of names of people willing to assist where possible with things such as meals, transport, etc.

• P&F suggestion box is too large for the counter and would be better if it was a more modern and possibly wall mounted style. Laura and/or Sam will see Rob our groundsman about making a new one and if Rob is unable to help we will try Office Works.

• Manual Arts building upgrade has been redesigned and larger than the original plan. There will be a second art room that has been planned for use when year 7 students join us in 2015. For now the room will be multi-use. Similar design currently used at Trinity College and St Columbans.

• Looking at possibly creating one large building that can also be used as a hall. Towards the end of this year we will start getting plans drawn by the Architect to be considered and reviewed next year by government.

• EFTPOS machine to be arranged for the Uniform Shop. Tracy will arrange it with CBA.

Moved: ____________
Seconded:__________

MEETING CLOSED: 8.28pm

NEXT MEETING: Wednesday, 8th August 2012

President’s Signature ________________ Secretary’s Signature ________________
Donna Wyers ______________________ Lisa Moore ______________________

Date:_____________________________ Date: ________________________________