MINUTES OF AUGUST P&F MEETING
Held on 8th August, 2012

MEETING OPENED: 7.03pm

ATTENDEES: ________________________________________________________________

APOLOGIES: ________________________________________________________________

The minutes of the July meeting were distributed, and those present were asked to review them. The Minutes were accepted as being true and correct.

Accepted: __________

INCOMING CORRESPONDENCE:
• Fund-raising letter from Homestyle Bakery

OUTGOING CORRESPONDENCE:
• Nil

PRESIDENTS REPORT:
Presented by Donna Wyers (see attached report)

Moved: __________
Seconded: __________

PRINCIPALS REPORT:
Presented by Sam Puglisi (see attached report)
Parent Survey available on the school website now.

Moved: __________
Seconded: __________
TREASURERS REPORT:
Presented by Tracy Harper (see attached report)
- SMS school messaging service, 50% cost to be covered by P&F
- Eftpos machine for the uniform shop - 1.71% drops to 1.1% for credit cards on a 3 year contract. All agreed it is a necessary addition.

Tracy expanded on the report that was circulated.

Moved: ____________
Seconded: ________________

UNIFORM SHOP CONVENOR’S REPORT:
Presented by Morel O’Leary
- Nothing to report.

GRANTS OFFICERS REPORT:
Presented by Kelli Sullivan
- Following up with Laura for a Letter of Authorisation.
- Queensland Parliament has the opportunity to apply for a significant grant coming up and Kelli will continue to make applications wherever possible.

GENERAL BUSINESS:

Second Round of Submissions
- Tim Victory – Saddle for our horse “Max” as we are borrowing one that needs to be returned. - Tracy to make enquiries - size requirements etc. (Mr David Dwyer has offered second hand one he has on hand if any he has are correct sizing.)
- Mrs Astrid Moss – printing press for the art room.
- Jenny Halliday and John Woodhouse requesting more ipads (26 units of the ipad 2 which will enable every year 8 student access to an ipad) ipad 3 would only give us 17 units (for next year)
- Mrs Fiona Turner is requesting funding for “WOW” week, window of opportunity week. Job experience. Activities at school. All year levels participate and this has been a huge success in previous years. Tentative date September 2013. -
- Donna to email Fiona Jenny John and Astrid to advise we are looking into their submissions for funding, via grants, etc.
MT. MARIA PARENTS AND FRIENDS ASSOCIATION

GENERAL BUSINESS:

- David Dwyer - 25th August Crime stoppers Dinner - Bruce and Denise Morcombe will be the guest speakers. $75ph or $700 per table rsvp 22nd August. Contact Laura Turner if you are interested in attending.
- Sam advised the School needs to set up a College Board. We will be advertising in the newsletter next week. We require a minimum of 5 people. To assist the Principal with financial matters and updating policies. If anyone is interested please contact Sam via email.
- The Board to be involved in the 'Master Plan' for the College to be submitted to BCE.
- By 2015 we will be entitled to 7 'spaces' (classrooms) we need an extra art room, which will go in the current manual arts building. We need a second Science Lab. The best solution is to convert M1 and M2 into a dry Science Lab (no gas no water) which means we can also use it as a general classroom. We need another Home Economics room, add another room to the existing. The Architect feels the best solution is to convert the Library into a Hospitality area. We will then need a new Library, and a new Music room and Drama room. This will take up 4 of our 7 spaces. The plan would be to put all these spaces into one building. All walls would slide to open and use the space as a hall. Trinity College atBeenleigh currently has this style building in use very successfully.

MEETING CLOSED: 8.48pm

NEXT MEETING: Wednesday, 19th September 2012

President’s Signature _________________ Secretary’s Signature _________________
Donna Wyers ___________ Lisa Moore ___________
Date:___________________________ Date: _________________________________
PRESIDENTS REPORT

Presented by Donna Wyers

Welcome to all in attendance tonight and a big thank you to those that have taken on committee positions for the coming year and for the parents that come along each month to support the work that the P&F does within our College.

During the month, I contacted Councillor David Dwyer about the courses for writing grants, that he advised us on last year. He replied by saying that at this stage, none are planned but he will let us know when they are on which is normally in the first week of the Grant round. Kelli will keep an on out for them.

I also was in contact with Jean Power from Our Lady of the Way to ask for ideas on who we could target for donations for our Silver Celebration Multi-draw at the Anniversary Celebration Dinner and she kindly was able to give me some ideas. She also told me that shortly after the Carnivale, her husband Brendon was diagnosed with Prostate Cancer. He recently had open radical surgery and is convalescing at home. I sent them a 'Thinking of You' card on behalf of the P&F as some of us got to know Jean quite well in the lead up to the school Carnivale.

Plans for the Anniversary Celebration Dinner are going well. During the holidays, I sent out 48 letters seeking donations for prizes for the Silver Celebration Multi-draw. So far, I have received a $50 voucher from Zigaballis restaurant, a family pass to Aussie World valued at $99, a call from BWS and received a phone call from the General Manager of Tangalooma Resort to discuss what they could donate. My hope is to have 25 prizes so we can have 5 draws of 5 prizes each draw. We can discuss more details about the evening in General Business.

Donna Wyers
18th April 2012
P&F Report (8 August 2012)

1. August 1st: Visit to Holy Spirit Official Opening of buildings
2. Meeting with Dr Shannon Spriggs
3. August 2nd: Maths Competition
4. Weekend 4th & 5th August: Pine Rivers Show
5. Saturday 4th: Bottling of port and Wrapping of gifts
6. Monday 6th August: Erin Cash program with Year 9 students
7. Monday 6th August: Principal’s Leadership Forum
8. Tuesday 7th August: FOGS meeting
9. Empowering Local Schools Project – DISA survey
10. Today: Japanese visitors enquiring about a group of students for 2013
11. My Performance Review on Wednesday 12th September

For discussion:

- College Board
- Master Plan ideas
- Setting up a special fund