MT. MARIA PARENTS AND FRIENDS ASSOCIATION

MINUTES OF FEBRUARY P&F MEETING
Held on 8th February, 2012

MEETING OPENED: 7.10 pm

ATTENDEES: Sam Puglisi, Markus Ebeling, Janelle Doohan, Rob Hedges, Janene Shepherd, Morel O'Leary, Donna Wyers, Tracy Harper, Steve Major, Helen Ryan, Amanda Helyer, Laura Turner, Tammy Murray, Kelli Sullivan, Julie Stanaway & Sheryl Coogan,

APOLOGIES: Claire Sansome and Karen Cooke

The meeting with opened with a prayer.

The minutes of the November meeting was distributed, and those present were asked to review them. The Minutes were accepted as being true and correct.

Moved: Rob Hedges
Seconded: Janene Shepherd

INCOMING CORRESPONDENCE:

- Garden Express Fundraising
- Fundraysia - Fundraising Info
- Direct Digital - Fundraising Info
- Stufflers - Fundraising Info
- Mr Show bags
- Skateaway - Private Skate Nights
- Carnival Land Amusements
- P&F Association - Account

OUTGOING CORRESPONDENCE:

- Flowers were sent to the Eneberg Family on behalf of the P&F. Mr Bill Eneberg passed away on the 15th January 2012.
- Small Christmas gift and card given to Sam, Markus, Janelle and Deb on behalf of the P&F for their attendance and support during the past year.
PRESIDENTS REPORT:
Presented by Rob Hedges
Rob welcomed all parents in attendance tonight and welcomed those that are new to the College. Rob attended both the Awards night and the Year 12 Graduation at the end of 2011. Both were wonderful nights and it was a pleasure to be in attendance.

PRINCIPALS REPORT:
Presented by Sam Puglisi (see attached report)

TREASURERS REPORT:
Presented by Tracy Harper (see attached report)

Tracy expanded on the report that was circulated.
Moved: - Janene Shepherd
Seconded: - Donna Wyers

UNIFORM SHOP CONVENOR’S REPORT:
Presented by Morel O’Leary

- New students and year 8’s have collected their uniforms now (including sports shirts).
- Blazer order forms have been sent home.
- A photo of our College Uniform made the Perma Pleat calendar for 2012.

GENERAL BUSINESS:
- Tracy presented the projected budget for 2012. After significant discussion, it was decided that $20,000 be kept in reserve as a safety net that does not get touched. These reported projected figures give us a more accurate understanding of the amount of funds that are available for future funding submissions.

ACTION: Tracy to ‘fine-tune’ the figures on her budget to reflect more accurate costs over the past months

- Funding Submissions - Rob explained the new process for teachers/parents to make submissions. The first round of submissions are due at the April meeting with the second round of submissions accepted in August.
- FUNDING SUBMISSION - A need has arisen currently that Sam requested to submit at this meeting. The computers in the lab and library are getting old. Due to the increase in student numbers, we are in need of more computers to accommodate our students. The requested 36 laptops would be given to our current year 12 students and then be passed
down to our year 8 students in 2013. These laptops remain the property of the College and are to be returned at the end of the year.

Sam requested that the P&F fund the purchase of 36 laptops - total cost $37,296.00 (4 year warranty) or $35,136 (3 year warranty). An alternate option would be for the school to take out a loan, and the P&F to make the repayments. - Approximate cost $1000 per month over 3 years OR the P&F put $10,000 up front and apply for a loan of $25,000 which would reduce our monthly payments to $766 per month.

Rob Hedges proposed that the P&F take on the responsibility of these loan repayments. Tracy and Laura will look into the best way to structure this loan and the repayments. This submission was put to the vote and all present were in favor.

ACTION: Sam is to go ahead and order these laptops.
    Tracy and Laura to look into the best way to structure a loan and the repayments.

- P&F Information Brochure - Janene has worked on forming an Information Brochure to pass onto parents to inform them on what the P&F is about and how they can be involved. Sam had a few alterations to brochure and it was decided to add a couple of more photos to highlight the items where the P&F money goes into. It was decided that the brochure be sent home in the College newsletter at the end of this month.

ACTION: Janene and Sam to meet to make changes to the brochure.

- AGM letter - Janene suggested that we send a letter home explaining the role of the P&F and a nomination form for the AGM in March. This letter will go home 2 weeks before the AGM.

ACTION: Janene will alter an existing letter inserting information relevant to our College and our P&F.

- MMCP Website - P&F information to be added.
- P&F Email address - Are we able to have an email address for the parents of the College to email any requests, concerns or suggestions.

ACTION: Laura to look into how this can be done
• Confirmation of P&F Meeting dates for 2012. It was decided that due to the Awards night being on the 6th November, we would bring the November meeting forward to 31st December so plans can be made for both the awards night (6th November) and the Year 12 Graduation (16th November).

**ACTION:** Donna to have dates printed off for distribution at March meeting.

• 25th Anniversary of MMCP/Kolbe College. The anniversary of the College is on Friday 17th August (Brisbane Exhibition week) during the day, there will be a liturgy at 11 am where special guests will be invited. This will be followed by a lunch and an afternoon of fun activities for the students.

Sam asked if the P&F would be willing to arrange dinner for current/past parents/past and present teachers to be held on Friday 17th or an alternate date around that time. This dinner would be an opportunity for the community to celebrate the 25 years of College life. The invitation list would include past principals, past P&F Presidents/Committee members and past students. Discussion was held about the possibly running an auction or raffles. MC needed (possibly Jim Parker). Sam has contact list for people that were at the 10 year anniversary.

A past student of the school, Beth McKinnon (’96) has expressed interest in setting up a ‘Past Students Association’ so Beth may be able to add some names to the invitation list as well.

**ACTION:** Donna to contact Beth McKinnon regarding past students. More discussion on this evening will be added to the March meeting’s agenda.

**MEETING CLOSED:** 9.12 pm

**NEXT MEETING:** Wednesday 21st March, 2012

President’s Signature ___________________ Secretary’s Signature ___________________
Rob Hedges ________________________________ Donna Wyers _______________________

Date:__________________________ Date:____________________________