MT. MARIA PARENTS AND FRIENDS ASSOCIATION

MINUTES OF MARCH P&F MEETING
Held on 18th April, 2012

MEETING OPENED: 7.00pm

ATTENDEES: Sam Puglisi, Marcus Ebeling, Janelle Doohan, Janene Shepherd, Morel O’Leary, Donna Wyers, Tracy Harper, Lisa Moore, Laura Turner, Kelli Sullivan, Neville Smith, Amanda Helyer, Helen Ryan, Charmaine Tilley & Karen Franklin

APOLOGIES: Tammy Murray

The meeting opened with a prayer.

The minutes of the March meeting was distributed, and those present were asked to review them. The Minutes were accepted as being true and correct.

Accepted by: Sam Puglisi

INCOMING CORRESPONDENCE:

- Broncos/NRMA letter to regretfully advise they cannot provide a donation for our Anniversary Dinner.
- Email Invitation forwarded from Jane Reed, Admin Officer for the Federation of P&F QLD for the School Community forum with Minister Peter Garrett.

OUTGOING CORRESPONDENCE:

- Email to Councilor David Dwyer
- ‘Thinking of You’ Card to Jean Power
PRESIDENTS REPORT: (see attached)
Presented by Donna Wyers
Donna welcomed all parents in attendance tonight and welcomed those that are new to the College and thanked the new Executive Committee for taking on their roles.
During the month Donna contacted Councilor David Dwyer regarding the courses available for grant applications and he advised that at this stage none are planned but he will let us know when they are to be held.
Donna contacted Jean Power from Our Lady of the Way to seek her suggestions on which Businesses to target for donations for the Anniversary dinner. Jean’s husband has recently been diagnosed with cancer and had surgery so Donna has sent a card on behalf of the P&F.
Plans for the Anniversary dinner are going well.

Moved:- Janene Shepherd
Seconded:- Sam Puglisi

PRINCIPALS REPORT:
Presented by Sam Puglisi
No official written report. Sam had planned to show a Powerpoint presentation during General Business that has been shown to students this week about Maximillian Kolbe and Marcellin Champagnat. Due to lack of time, it was decided that we would add it to the agenda at the May meeting and Sam will present it then.

TREASURERS REPORT:
Presented by Tracy Harper
Financially P & F funds are on track as projected.
Tracy is in the process of drawing up a new projection sheet.

Moved: - Laura Turner
Seconded: - Sam Puglisi

UNIFORM SHOP CONVENOR’S REPORT:
Presented by Morel O’Leary
Not much to report at this stage, still working on the senior girls shirts and waiting on fabric samples and final pricing. Morel aims for the process to be completed by the start of the School year 2013.
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GENERAL BUSINESS:

• Funding Submissions

Submission from Neville Smith: Music Department
• Powered speakers with stands for concerts
• Portable PA system
• Choir microphones for performing
• Percussion Instruments
Total cost $2883

Submission was accepted.

Moved:– Donna Wyers
Seconded:– Amanda Helyer

ACTION: Neville to go ahead and order the above items.

Submission from Laura Turner: Business Manager
• Student chairs for C block (same as in the library, C1 and M block)

New chairs for six classrooms in C block and move around the existing chairs so the whole school would have the same ergonomic chairs.
156 Chairs @$30 each - total $5148

Submission was accepted.

Moved:– Donna Wyers
Seconded:– Janene Shepherd

ACTION: Laura to go ahead and order the chairs.
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25th Anniversary Celebrations Update

• Donna updated us on the progress of the Anniversary Dinner and the final copy of the posters, flyers and invitations was presented. Flyers need to be posted around the community.

**ACTION:** Kelli Sullivan has offered to put up the flyers in the local shopping centre’s and community notice boards and co-ordinate with other members to cover as many surrounding suburbs as possible.

• Donna advised she is still working on donations for the raffle, endeavoring to secure 25 prizes to be drawn on the night.

**ACTION:** Amanda Helyer will call the businesses that we have sent letters to thus far to follow up. Laura Turner will ask for a donation of a piece of art work from a previous student to add to the prizes, and Janelle Doohan offered to approach some local businesses that have supported the College previously with prizes for trivia nights etc. Helen Ryan volunteered to put together any baskets we need made up to use for prizes.

• Janene Shepherd put forward that we have some social functions for the kids to get together out of school hours, ie: Bowling night, Disco, Pizza night etc.

**ACTION:** Sam is happy to support this and will put forward the ideas to the Student Leaders for some feedback.

• Lisa Moore reported that Our Lady of the Way no longer make the minutes of their P&F meetings available as Jeff Hall (Principal 2011) had advised their committee it was inappropriate due to privacy issues.

**ACTION:** Sam agreed to look into the situation and advise if we are able to continue adding our minutes to the site without contravening any privacy laws or constitutions.
• Amanda Helyer noted that recently when coming into the school grounds kids were sitting on the bar between the office and the stairs and it appears to be dangerous and needs supports to ensure it does not collapse.

**ACTION:** Sam advised the kids are not supposed to be sitting on it but will look into it.

• Laura Turner would like to get quotes to bring in a School badge, MMCP badge to be sold through the uniform shop.

**ACTION:** Laura will obtain quotes and look into designs that may allow other Badges to be attached for School Captains, Student Leaders etc.

• School SMS texting to remind parents of the next P&F meeting

**MEETING CLOSED:** 8.10pm

**NEXT MEETING:** Wednesday 16th May 2012

President’s Signature __________________ Secretary’s Signature __________________

Donna Wyers __________________________ Lisa Moore

Date:___________________________ Date: ______________________________