MINUTES OF APRIL P&F MEETING
Held on 17th April, 2013

MEETING OPENED: 7.04pm

ATTENDEES:________________________________________________

APOLOGIES: ____________________________________________

The minutes of the March monthly meeting were distributed, and those present were asked to review them.
The Minutes were accepted as being true and correct.
Accepted: __________________

INCOMING CORRESPONDENCE:
• Fund raising- Homestyle Bakery
• MedEntry - Government Accredited Institution for training students to sit UMAT exams
• NFP Accounting Solutions - Promo Introduction letter of their services.
• P&F Association Invitation to a night with Father Richard Leonard

OUTGOING CORRESPONDENCE:
• Email to Carmel Nash to get an update on completing the ACNC Registration Form

PRESIDENTS REPORT:
Presented by Donna Wyers (see attached report)

Moved: ______________
Seconded: ____________

PRINCIPALS REPORT:
Presented by Sam Puglisi (see attached report)

Moved: ______________
Seconded: ____________

TREASURERS REPORT:
Presented by Tracy Harper (see attached report)
Moved: _______________
Seconded: _______________

UNIFORM SHOP CONVENOR’S REPORT:
Excess stock has arrived, some socks ordered and Blazers are due to arrive any day.

GRANTS OFFICERS REPORT:  Kelli is away but has sent a report by email.
Approached some local companies for items for prizes for trivia nights and raffles.
Began applying for grants advertised in local papers.
Received a couple of emails from staff and P&F Members with possible funding/grants avenues.

GENERAL BUSINESS:

• Submissions – only two small submissions received so Sam has decided to fund them directly from the School.

• P&F Constitution has been updated and reprinted. It was moved that the bylaws will reflect the change the minimum amount to remain in the P&F account.

• At an AGM a minimum of 10 people will represent a quorum and at a Monthly Meeting the minimum shall be 5
  ACTION: Donna to update to be accepted at next month’s meeting.

• Trivia Night – Janene is organising one at St Joseph’s. We wouldn’t get enough people from our school community to make it a fundraiser so maybe combine with OLW and make it a Parish event.
  Possibly make it BYO drinks, $15 a head covers some prizes and pizzas for nibbles.
  May include year 11 and 12 Students.
  Possible dates – Friday 24th August or Saturday 7th September.
  ACTION: Sam to contact John Parkinson OLW Principal to see if he is interested in joining and putting it to his P&F as we would need them to advertise the event and take bookings and money for their parents/community.

• Sam has spoken to Janelle Doohan and a Disco is planned for end of this term or early next term. P&F would be happy to contribute drinks/BBQ etc if needed.
• Bunnings Sausage Sizzle - to go ahead, invite the year 11 and 12 students to help man the stand. Donna has sent letters to 3 of the Bunnings branches and we are on the stand-by list.

• July meeting date - conflicts with State of Origin 3 so we will re-schedule to Thursday 18\textsuperscript{th} July

• Parents night out - Donna has emailed to some parents and it is to go in the School Newsletter Friday 3\textsuperscript{rd} May at the Mandarin Star at Strathpine.

• Sam suggested we do some large golf umbrellas with the School Logo, they do them currently at Mt Maria Mitchelton. Retail for $25

ACTION: Janene will get a quote and Sam will check which company Mitchelton campus has used and price they are paying.

MEETING CLOSED: 8.12pm
NEXT MEETING: Wednesday, 15\textsuperscript{th} May 2013

President’s Signature ____________________ Secretary’s Signature ____________________
Donna Wyers __________________________ Lisa Moore __________________________

Date: ________________________________ Date: ________________________________